

UTAH APPRAISER LICENSING AND CERTIFICATION BOARD

Heber M. Wells Building

Room 210

9:00 a.m.

June 22, 2016

Telephone Meeting

MINUTES

DIVISION STAFF PRESENT:

Jonathan Stewart, Division Director

Mark Fagergren, Education and Licensing Director

Jeffery Nielsen, Chief Investigator

Justin Barney, Hearing Officer

Elizabeth Harris, Assistant Attorney General

Amber Nielsen, Board Secretary

Kendelle Christiansen, Appraisal Licensing and Education

Jim Bolton, Appraiser Investigator

Craig Livingston, Appraiser Investigator

Faruk Halilovic, Division Staff

BOARD MEMBERS PRESENT:

John E. Ulibarri, II, Chair

Kristin Coleman-Nicholl, Vice Chair

Paul W. Throndsen, Board Member

Daniel V. Brammer, Board Member

Board Member Jim Bringhurst has been excused from this month's meeting.

The June 22, 2016 meeting of the Appraiser Licensing and Certification Board began at 9:02 a.m. with Chair Ulibarri conducting.

PLANNING AND ADMINISTRATIVE MATTERS

Approval of Minutes – A motion was made and seconded to approve the minutes from the May 25, 2016 meeting as written. Vote: Chair Ulibarri, yes; Vice Chair Coleman-Nicholl, yes; Board Member Throndsen, yes; Board Member Brammer, yes. The motion carries.

Public Comment Period – No public comment was made.

DIVISION REPORTS

DIRECTOR'S REPORT – Jonathan Stewart

Director Stewart reported a name for Board Member Throndsen's replacement has been approved by the Governor's Office and will be submitted to the Senate on July 13, 2016. There should be a new member by the next meeting. The Division appreciates Board Member Throndsen's dedication and hard work. He will be missed.

ENFORCEMENT REPORT – Jeffery Nielsen

Mr. Nielsen reported in May the Division received 4 complaints; opened 4 new cases; closed 1 case; leaving 40 appraisal cases open with the Division. There are a total of 12 cases are now with the AG's office.

EDUCATION AND LICENSING REPORT – Mark Fagergren

Mr. Fagergren reported on the issue of data entry of non-MLS transactions into the MLS which was discussed at the previous Commission meeting. Mr. Fagergren contacted the MLS to find out how the data should be used. The MLS was discussing the removal of the ability to add non-MLS sales; Mr. Fagergren has not yet heard back regarding any decision that was made. The MLS will discuss the issue again in July. Mr. Fagergren will report back once he has heard the outcome of those discussions. Mr. Fagergren advises that a listing should be verified before being used in a report.

Mr. Fagergren reported Ron Smith will be retiring next month. Mr. Smith was a Board Member and Chair. Mr. Smith has assisted the Division in many different capacities including reverifying information for the ASC, creating the Mass Appraiser Appendix, and in creating the Supervisor Trainee Course in creating the manual. This will be a loss for the industry, but the Division is happy for him. Tammy Melling will be replacing him. We wish her well and wish Mr. Smith well. Chair Ulibarri agrees that Mr. Smith will be missed. Chair Ulibarri remarked that Mr. Smith could make USPAP interesting.

Disciplinary List

Patrick T. Craig, Temporary CG Applicant
Thomas D. Baroch, Temporary CG Applicant
Autumn Larsen, Trainee Renewal Applicant

Certified and Licensed Appraiser Applicants Approved by both Education and Experience Review Committees:

Kolby Shewell, LA Candidate

HEARING OFFICER REPORT – Justin Barney

Mr. Barney stated there were no licensing stipulations for review.

BOARD AND INDUSTRY ISSUES

Mr. Barney reported the Committee which the Board requested be formed to discuss possible rule amendments was formed and had met. There will be another meeting tomorrow. At the meeting next month there may be a recommendation. For assignments, there was a discussion of putting in a minimum timeframe for the acceptance of mass broadcasts that is not too long; if an assignment was offered in person or by phone then no time restriction is required.

A motion was made to close the meeting for the sole purpose of discussing the character, professional competence or physical or mental health of an individual. Vote: Chair Ulibarri, yes; Vice Chair Coleman-Nicholl, yes; Board Member Thronsdon, yes; Board Member Brammer, yes. The motion passes.

CLOSED TO PUBLIC

An Executive Session was held from approximately 9:27 a.m. to 9:36 a.m.

OPEN TO PUBLIC

RESULTS OF EXECUTIVE SESSION

Disciplinary List

Patrick T. Craig, Temporary CG Applicant – Approved

Thomas D. Baroch, Temporary CG Applicant – Approved with Condition

Autumn Larsen, Trainee Renewal Applicant – Approved

Certified and Licensed Appraiser Applicants Approved by both Education and Experience Review Committees:

Kolby Shewell, LA Candidate – Approved

A motion was made to adjourn the meeting. Vote: Chair Ulibarri, yes; Vice Chair Coleman-Nicholl, yes; Board Member Thronsdon, yes; Board Member Brammer, yes. The motion passes. The meeting adjourned at approximately 9:40 a.m.